

## 2008 Current Fiscal Year Report: Maine District Advisory Council

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### 1. Department or Agency

Small Business Administration

### 2. Fiscal Year

2008

### 3. Committee or Subcommittee

Maine District Advisory Council

### 3b. GSA Committee No.

1574

### 4. Is this New During Fiscal Year?

No

### 5. Current Charter

01/06/2006

### 6. Expected Renewal Date

### 7. Expected Term Date

### 8a. Was Terminated During Fiscal Year?

Yes

### 8b. Specific Termination Authority

15 U.S.C. 8(b)(3)

### 8c. Actual Term Date

01/08/2008

### 9. Agency Recommendation for Next Fiscal Year

Terminate

### 10a. Legislation Req to Terminate?

No

### 10b. Legislation Pending?

Enacted

### 11. Establishment Authority

Authorized by Law

### 12. Specific Establishment Authority

15 U.S.C. 8(b)(3)

### 13. Effective Date

10/11/1967

### 14. Committee Type

Continuing

### 14c. Presidential?

No

### 15. Description of Committee

Non Scientific Program Advisory Board

### 16a. Total Number of Reports

No Reports for this Fiscal Year

### 17a. Open Meetings and Dates

No Meetings

### 17b. Closed Meetings and Dates

0

### 17c. Partially Closed Meetings and Dates

0

### Other Activities

0

### 17d. Total Meetings and Dates

0

### Current FY Next FY

### 18a(1). Personnel Pmts to Non-Federal Members

\$0.00 \$0.00

### 18a(2). Personnel Pmts to Federal Members

\$0.00 \$0.00

### 18a(3). Personnel Pmts to Federal Staff

\$0.00 \$0.00

### 18a(4). Personnel Pmts to Non-Member Consultants

\$0.00 \$0.00

### 18b(1). Travel and Per Diem to Non-Federal Members

\$0.00 \$0.00

### 18b(2). Travel and Per Diem to Federal Members

\$0.00 \$0.00

### 18b(3). Travel and Per Diem to Federal Staff

\$0.00 \$0.00

### 18b(4). Travel and Per Diem to Non-member Consultants

\$0.00 \$0.00

### 18c. Other(rents,user charges, graphics, printing, mail, etc.)

\$0.00 \$0.00

### 18d. Total

\$0.00 \$0.00

### 19. Federal Staff Support Years (FTE)

0.00 0.00

**20a. How does the Committee accomplish its purpose?**

Council is active in Small Business Week activities and the SBA's Advocacy and Regulatory Reform outreach efforts. Council is active in teaching Entrepreneurship and Small Business programs, i.e., marketing, growth and expansion. The Council is an active voice for small business through SBREFA. Council acts as an outreach arm of SBA, educating their peers about SBA's programs and services.

**20b. How does the Committee balance its membership?**

The Maine council is balanced geographically and by industry sector.

**20c. How frequent and relevant are the Committee Meetings?**

Minimum of 2 meetings per year. The meetings allow the members to learn from each other and exchange ideas. The council helps SBA staff with advocacy, outreach and regulatory reform issues and acts as a sounding board for the district director.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

These meetings provide a formal method for the District Director to receive information and feedback. The face to face opportunity to discuss business issues in this forum, is not elsewhere available. Membership ranges from business owners, lenders, consultants, manufacturing, marketing, public relations and public sector.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

All meetings are open to the public and participation by citizens is encouraged. Members of the media are invited.

**21. Remarks****Designated Federal Officer**

Maurice L. Dube District Director

<b>Committee Members</b>	<b>Start</b>	<b>End</b>	<b>Occupation</b>	<b>Member Designation</b>
Awalt, Mark	03/01/2007	03/01/2009	JSI Store Fixtures - owner	Representative Member
Batey, James	01/01/2007	01/01/2009	Somerset Economic Development Corporation	Representative Member
Boston, Lorraine	01/01/2007	01/01/2009	Kennebunk Savings Bank	Representative Member
Bradish, Stillman	10/01/2006	09/30/2008	Molly Trolley- Business Owner	Representative Member
Emmons, Gary	03/01/2007	03/01/2009	Exit 43 Quik Stop - business owner	Representative Member

Farrar, Paula	03/01/2007	03/01/2009	Done Roving Farm - Business Owner	Representative Member
Fisher, Cynthia	03/01/2007	03/01/2009	Look's Gourmet Foods - principal	Representative Member
Giguere, Susan	03/01/2007	03/01/2009	Care & Comfort - Business Owner	Representative Member
Hudgens, Renee	01/01/2007	01/01/2009	Chez Renee Home Furnishings	Representative Member
Lucy, William	01/01/2007	01/01/2009	Merrill Bank	Representative Member
Massaua, John	10/01/2007	10/01/2009	State Director, Maine Small Business Development Center	Representative Member
Morrison, Charles	01/01/2007	01/01/2009	Androscoggin County Chamber of Commerce	Representative Member
Orem, Charles	10/01/2006	10/01/2008	SCORE State Director	Representative Member
Plourde, Penny	09/01/2006	09/01/2008	State of Maine - Dept. of Voc. Rehab.	Representative Member
Raye, Karen	09/01/2006	09/01/2008	Raye's Mustard Mill - owner	Representative Member
Raye, Karen	09/01/2006	09/01/2008	Rayes Mustard Mill	Representative Member
Sensale-Guerin, Marianne	02/01/2006	02/01/2008	Guerin Associates - owner	Representative Member
Thornton, Thomas	09/01/2006	09/01/2008	Freightliner of Maine - owner	Representative Member
Vitelli, Eloise	10/01/2006	09/30/2008	Women Work & Community	Representative Member
Weare, Katheryn	02/01/2006	02/01/2008	The Cliff House - business owner	Representative Member
cote, adam	10/01/2006	10/01/2008	Pierce, Attwood Attorneys at Law	Representative Member

**Number of Committee Members Listed: 21**

### **Narrative Description**

The Maine District Small Business Advisory Council serves as an outreach arm of the SBA. A geographically large and rural state, it is important to have small business concerns/issues brought to the forefront by council members. The Council is an active voice for small business through SBREFA, Memvers actively teach/promote entrepreneurship and educate the community about SBA's programs and services. Membership ranges from lenders, consultants, manufacturers, marketers, public relations and SBA resource partners.

**What are the most significant program outcomes associated with this committee?**

Checked if Applies

Improvements to health or safety

☐

Trust in government

☒

Major policy changes

☐

- |   |                                     |
|---|-------------------------------------|
| Advance in scientific research                    | <input type="checkbox"/>            |
| Effective grant making                            | <input type="checkbox"/>            |
| Improved service delivery                         | <input checked="" type="checkbox"/> |
| Increased customer satisfaction                   | <input checked="" type="checkbox"/> |
| Implementation of laws or regulatory requirements | <input checked="" type="checkbox"/> |
| Other   | <input type="checkbox"/>            |

### Outcome Comments

NA

### What are the cost savings associated with this committee?

Checked if Applies

- |                            |                                     |
|----------------------------|-------------------------------------|
| None                       | <input type="checkbox"/>            |
| Unable to Determine        | <input checked="" type="checkbox"/> |
| Under \$100,000            | <input type="checkbox"/>            |
| \$100,000 - \$500,000      | <input type="checkbox"/>            |
| \$500,001 - \$1,000,000    | <input type="checkbox"/>            |
| \$1,000,001 - \$5,000,000  | <input type="checkbox"/>            |
| \$5,000,001 - \$10,000,000 | <input type="checkbox"/>            |
| Over \$10,000,000          | <input type="checkbox"/>            |
| Cost Savings Other         | <input type="checkbox"/>            |

### Cost Savings Comments

NA

### What is the approximate Number of recommendations produced by this committee for the life of the committee?

2

### Number of Recommendations Comments

1)Expand business opportunitites to the rural areas of Maine. Foster awareness to SBA's programs and services. 2)The SBA and council membership provides ongoing linkage to communities throughout Maine.

### What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

100%

### % of Recommendations Fully Implemented Comments

Education - On the advice of council the Maine SBA hosted a series of 'first-stop' small business seminars in FY07.

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

100%

**% of Recommendations Partially Implemented Comments**

none

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

### **Agency Feedback Comments**

The council is provided feedback on any/all of the initiatives of the Maine SBA. Various ways of providing feedback include; e-mail, newsletters, minutes of meetings, press releases and full discussion at council meetings.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

### **Action Comments**

Educating Maine citizens on the value of SBA's programs and services is a high priority of the Advisory Council. As a large, rural state, they recognize the need for more outreach state wide.

**Is the Committee engaged in the review of applications for grants?**

No

### **Grant Review Comments**

NA

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Access Comments**

N/A